

City of Alexandria, Virginia

MEMORANDUM

DATE: DECEMBER 5, 2006

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 8

SUBJECT: CONSIDERATION OF APPOINTMENT OF A CITY REPRESENTATIVE TO
THE CITY OF ALEXANDRIA FIREFIGHTERS AND POLICE OFFICERS
PENSION BOARD TO REPLACE THE FINANCE DIRECTOR

ISSUE: Ratification of City Manager's appointment to the City of Alexandria Firefighters and Police Officers Pension Plan Board (the "Board").

RECOMMENDATION: That City Council appoint Laura Triggs to the Board, to serve as long as she remains the Acting Director of Finance.

DISCUSSION: Dan Neckel, Director of the Finance Department, has announced his retirement effective December 31, 2006. Mr. Neckel has served as one of four City Manager direct appointees on the City of Alexandria Firefighters and Police Officers Pension Plan Board since its inception. (The other City representatives are Deputy City Manager Michele Evans, Deputy City Manager Mark Jinks and Personnel Services Director Henry Howard.) The other four members of this Pension Board are chosen by City police officers and firefighters. Pursuant to section 10.2 of the pension plan document, the City Manager nominates all Board members and alternates, and City Council has the authority to ratify appointments. According to section 10.6 of the pension plan document, the City Manager shall appoint a Plan Administrator. The City Manager has designated the Director of Finance as the Plan Administrator.

Ms. Triggs, as the Acting Finance Director as of January 1, 2007, will also be acting as Plan Administrator. Ms. Triggs, who holds a CPA, currently is the City's Deputy Director of Finance. Prior to her employment by the City in 1998, she worked for the Financial Control Board which oversaw and helped rebuild the financial structure of the District of Columbia. She has also worked for the Government Accountability Office (GAO) and KPMG.

FISCAL IMPACT: None.

STAFF:

Mark Jinks, Deputy City Manager
Michele Evans, Deputy City Manager
D. A. Neckel, Director of Finance
Steven Bland, Pension Administrator